

WorldLink Production Schedule 2018

AHRC Issue, March 2018

December 12	Begin content planning and article assignments
January 29	Content Due Date
February 2	Copy to Copyeditor and Karen
February 9	Edited copy back to Editor
February 12	Copy to Designer
February 20	First layout to Editor
February 21	Second edits to Designer
February 23	Second layout to Editor
February 28	Second layout to Copyeditor for proofing
March 6	Proofing due back; Final layout to Editor
March 6	Final layout to Region & Karen
March 9	Final layout to Secretariat and President
March 15	Distribution

APFHRM Issue, May 2018

February 6	Begin content planning and article assignments
March 6	Content Due Date
March 27	Copy to Copyeditor and Karen
April 3	Edited copy back to Editor
April 5	Copy to Designer
April 10	First layout to Editor
April 11	Second edits to Designer
April 13	Second layout to Editor
April 17	Second layout to Copyeditor for proofing
April 24	Proofing due back; Final layout to Editor
April 24	Final layout to Region & Karen
April 27	Final layout to SG and President
May 4	Distribution

FIDAGH Issue, July 2018

April 10	Begin content planning and article assignments
May 7	Content Due Date
May 21	Copy to Copyeditor and Karen
May 29	Edited copy back to Editor
June 1	Copy to Designer
June 6	First layout to Editor
June 7	Second edits to Designer
June 11	Second layout to Editor

June 13	Second layout to Copyeditor for proofing
(WFPMA Congress & SHRM Conference June 17–20)	
June 27	Proofing due back; Final layout to Editor
June 27	Final layout to Region & Karen
July 2	Final layout to SG and President
July 9	Distribution

EAPM Issue, October 2018

July 10	Begin content planning and article assignments
August 7	Content Due Date
August 28	Copy to Copyeditor and Karen
September 5	Edited copy back to Editor from CE and Karen
September 6	Copy to Designer
September 11	First layout to Editor
September 12	Second edits to Designer
September 14	Second layout to Editor
September 18	Second layout to Copyeditor for proofing
September 25	Proofing due back; Final layout to Editor
September 25	Final layout to Region & Karen
September 27	Final layout to SG and President
October 4	Distribution

NAHRMA Issue, December 2018

September 11	Begin content planning and article assignments
October 9	Content Due Date
October 24	Copy to Copyeditor and Karen
October 31	Edited copy back to Editor
November 1	Copy to Designer
November 6	First layout to Editor
November 6	Second edits to Designer
November 8	Second layout to Editor
November 13	Second layout to Copyeditor for proofing
November 20	Proofing due back; Final layout to Editor
November 20	Final layout to Region & Karen
November 29	Final layout to SG and President
December 6	Distribution